



LIVING & DYING WELL

49th Annual Scientific Meeting of SACP

30th June to 1st July 2021, virtual meeting



SACP

UNIVERSITY OF LEEDS

ORAL PRESENTATION
JOINING INSTRUCTION
USING ZOOM

LIVING & DYING WELL 49TH ANNUAL SCIENTIFIC MEETING OF SACP

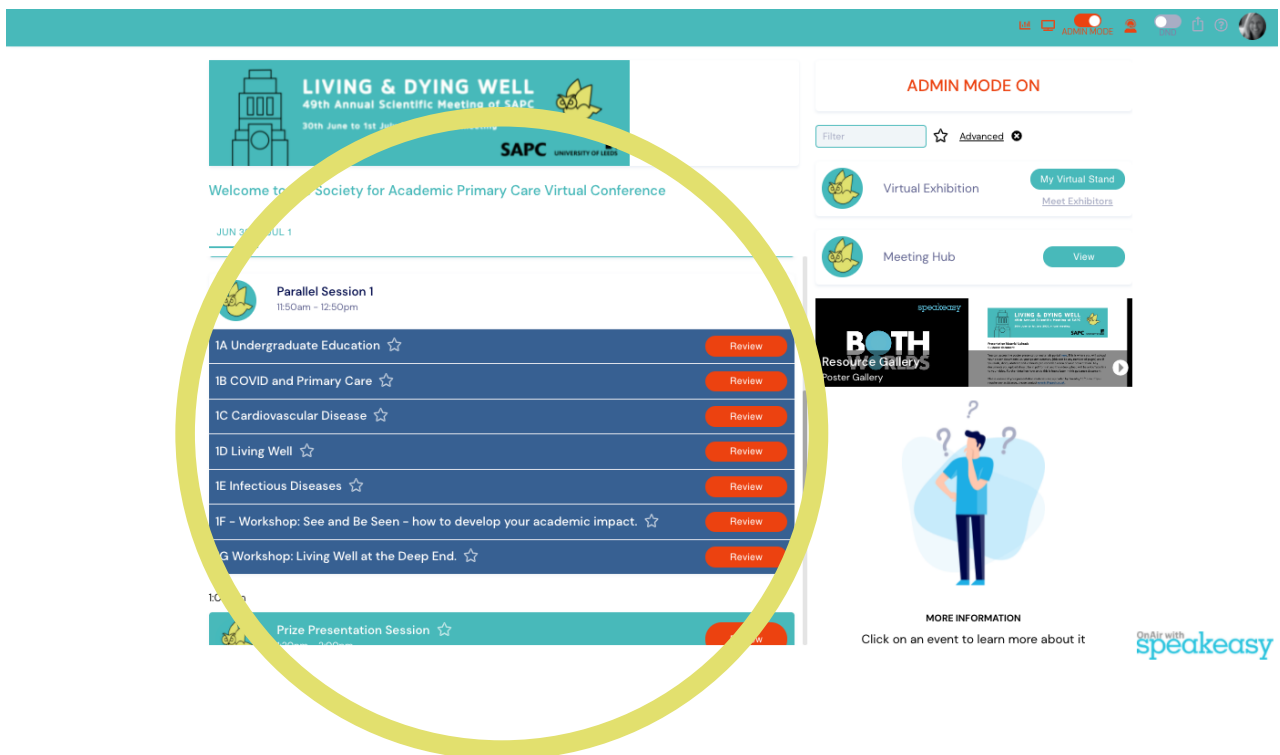
LIVE VIRTUAL EVENT

30TH JUNE - 1ST JULY 2021

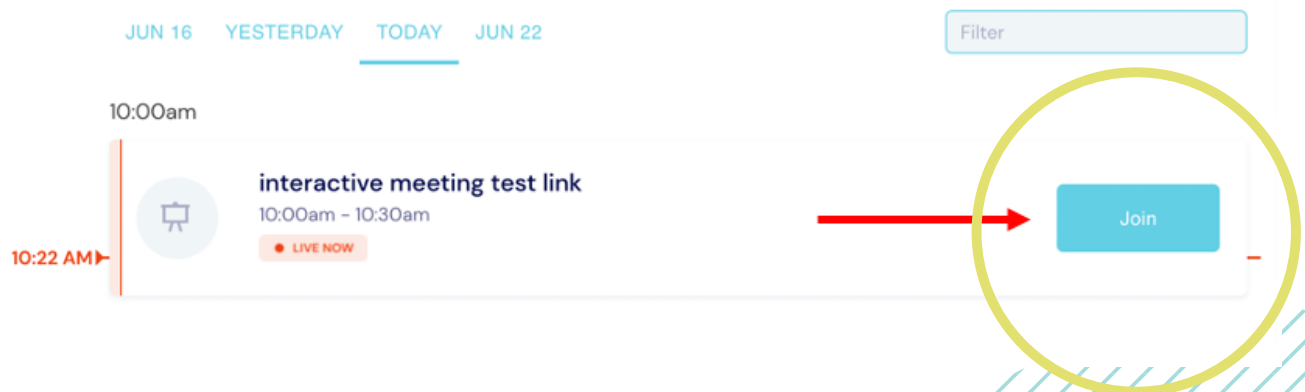
#sapcasm

Session Information

You can access the parallel sessions through the portal. Once you login to the portal you will see the parallel sessions listed in the timeline as indicated below.

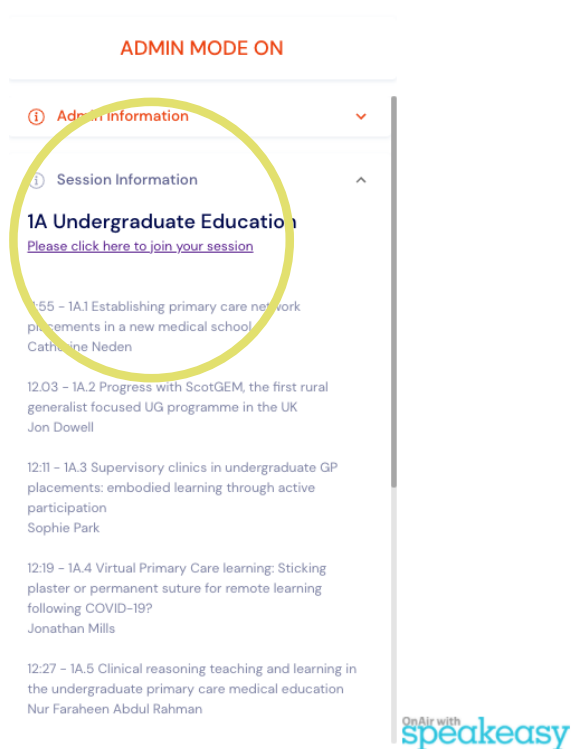


On the day when the session goes live, a 'Join Now' button will appear which you will click on - see image below.

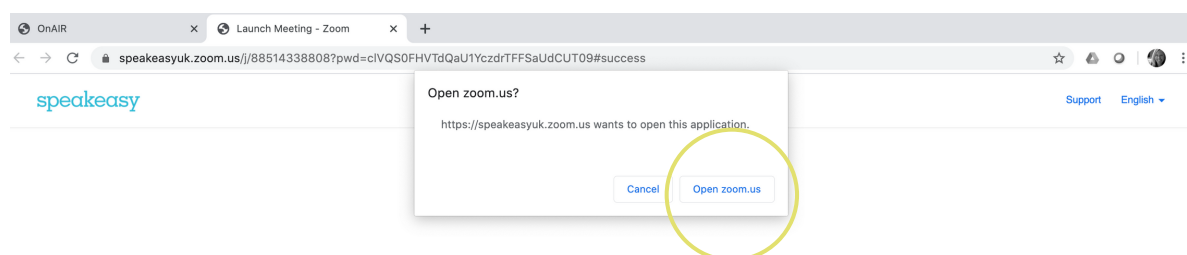


Linking out to Zoom

Within that session, you will see the session information tab on the right of the screen which you will just need to expand. From here - you simply click on the link which says: "Please click here to join your session" and this will then Launch your Interactive Zoom Meeting room in a separate window outside the portal.



Next, simply click 'Launch Meeting'.



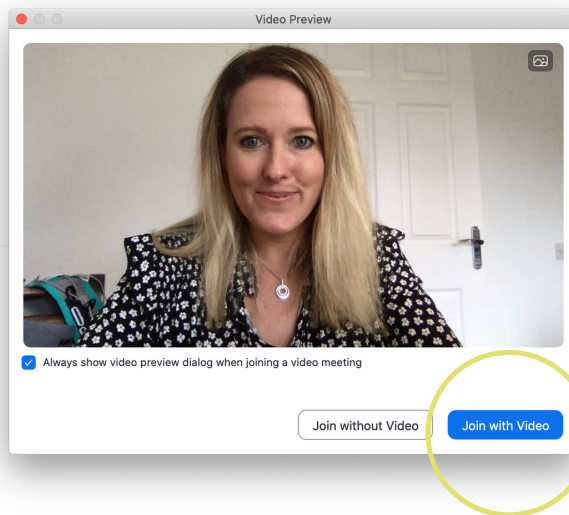
When system dialog prompts, click **Open zoom.us**.

If you have Zoom Client installed, [launch meeting](#). Otherwise, [download and run Zoom](#).

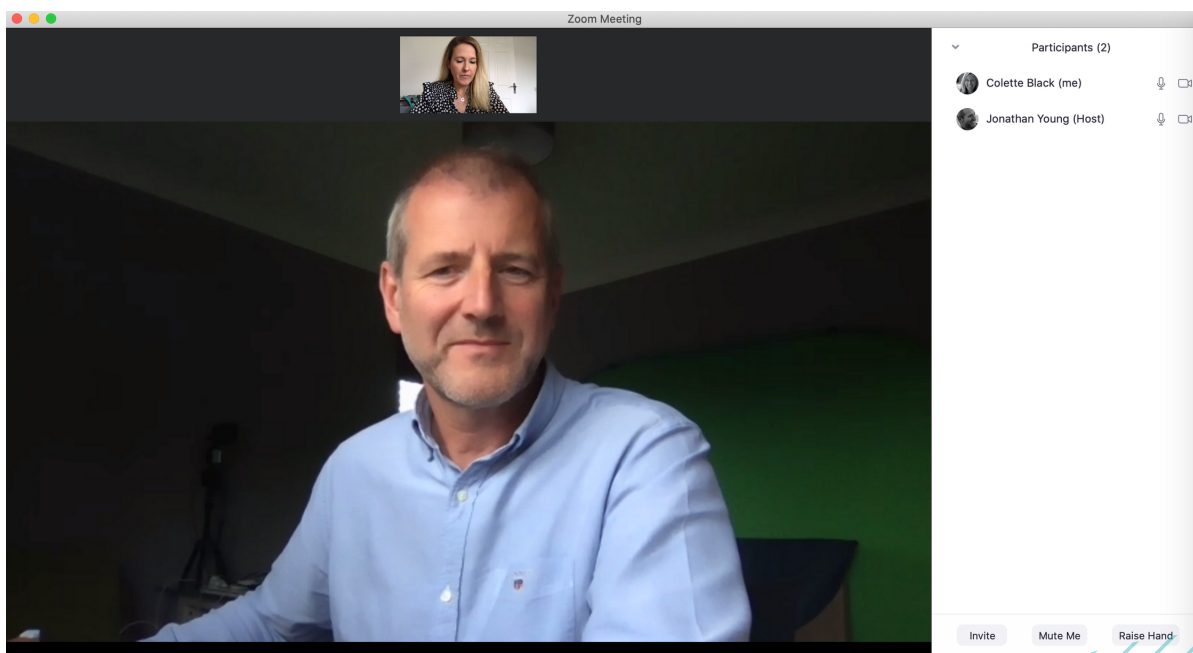
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This will then ask you to Join by Video or Without Video.

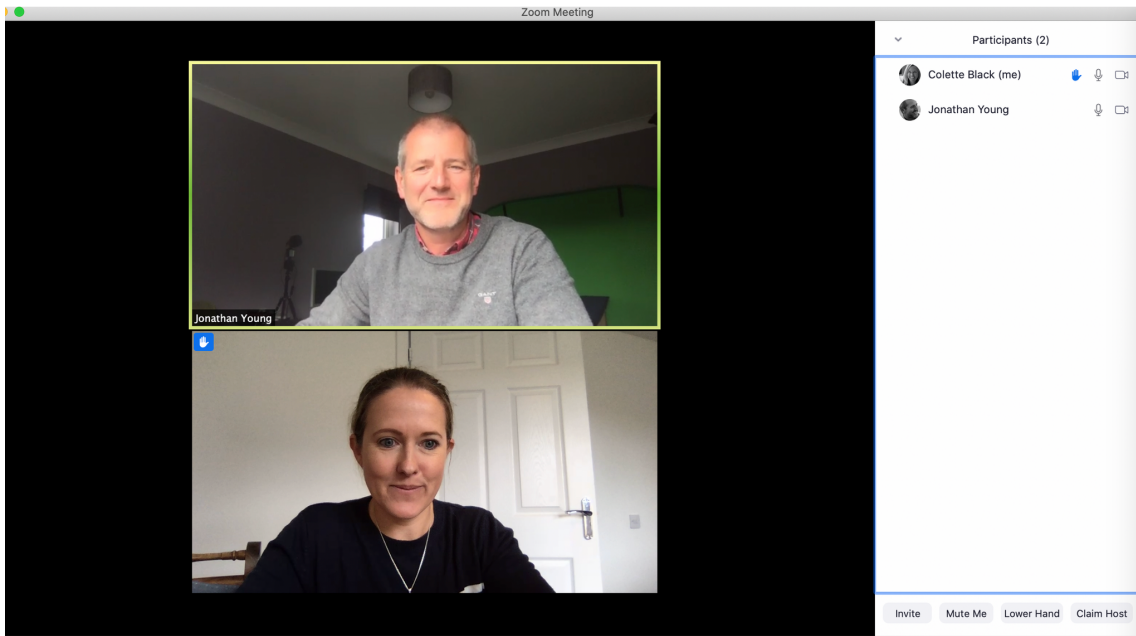


And you will then be in the Meeting room.

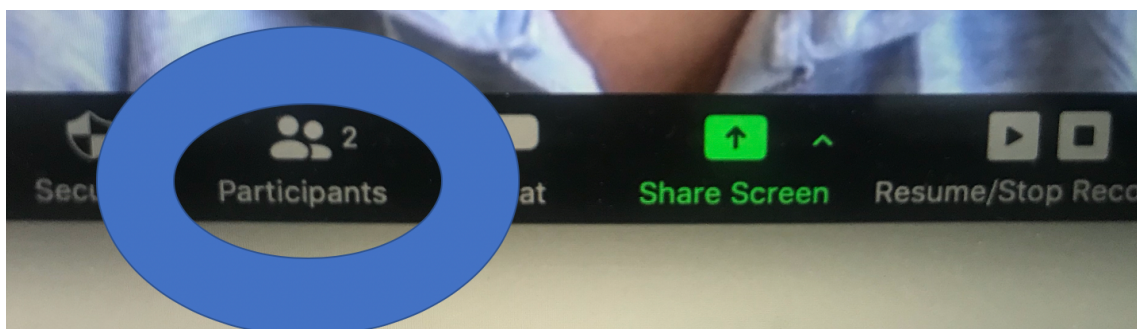


Zoom Room Set Up

All rooms will be set up as 'meetings'. This means that you will be able to see all participants who have joined that session.



If you click on the 'Participants' button at the bottom of the window - highlighted below - this will open up the participant list on the side of the video window where you can see all participants.



It's your turn to speak!

The Session Chairs will manage these rooms and will call on you to present when it is your turn to do so. At this point, you will click the 'SHARE SCREEN' button which is the green icon as indicated below. This is located at the bottom of the video panel.

You then will select which screen or presentation you wish to display, and will click share. This will allow all participants to see your presentation and you will then deliver your presentation.



At the end of your session, you can simply leave the meeting and return back to the portal which would have remained open on your browser, and you can join the next session should you wish to do so.

