**SAPC**

SAPC Annual General Meeting

**Form of Proxy**

Please complete, scan and email to office@sapc.ac.uk

I, …………………………………………………………………………………………………………………………………………,

a member of SAPC, am unable to attend the AGM, and hereby appoint the Chair of the meeting or

…………………………………………………………………………………………………,

of …………………………………………………………………………………………, as my proxy to attend, speak and vote on my behalf at the AGM on 9th July 2025 and at any adjournment of the meeting.

Signed: ………………………………………………………………………………… Date: ……………………………

\*If you do not know anyone who is attending the AGM, you may wish to insert the name of either SAPC Co-Chairs, Duncan Shrewsbury or Rupert Payne.

**Notes**

**Form of proxy**

1. As a member, you are entitled to appoint a proxy or proxies to exercise all or any of your rights to attend, speak and vote at a general meeting of the company. You can only appoint a proxy using the procedures set out in these notes.

2. Appointment of a proxy does not preclude you from attending the meeting and voting in person. If you have appointed a proxy and attend the meeting in person, your proxy appointment will automatically be terminated.

**Appointment**

3. A proxy does not need to be a member but must attend the meeting to represent you. If you wish to appoint a proxy other than the Chairman of the meeting, insert their full name on the proxy form. If you leave this space blank, the Chairman of the meeting will be appointed your proxy. Where you appoint as your proxy someone other than the Chairman, you are responsible for ensuring that they attend the meeting and are aware of your voting intentions. If you wish your proxy to make any comments on your behalf, you will need to appoint someone other than the Chairman and give them the relevant instructions directly.

4. To appoint more than one proxy, you may copy this form.

**Voting directions**

5. Nominate and direct your proxy on how to vote on the resolutions. If no voting indication is given, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as they think fit in relation to any other matter which is put before the meeting, including a motion to adjourn.

**Returning your form of proxy**

6. To appoint a proxy using this form, the form must be completed, signed and returned to office@sapc.ac.uk.

7. If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence. For details of how to change your proxy instructions or revoke your proxy appointment please contact the SAPC Secretariat team on 01379 788578.